

Notification

Engagement of Senior Legal Consultants in West Bengal Police on contractual basis for Purba Bardhaman District Police.

Remuneration: 40,000/- per month

Reference: i) Letter No. 1626-H(Law)/PE/14M-91/24 dated 30.10.2024 of Home and Hill Affairs Department, Police Establishment Branch (Law Cell), Govt. of West Bengal. & ii) office Memo No. 361/Legal Cell, Purba Bardhaman dated 03.03.2025.

Purba Bardhaman District is inviting eligible citizen in recruitment process of 03 (Three) Legal Consultants (Senior) on contractual basis for one year. The details regarding eligibility criteria, the nature of job, the selection procedure and other details regarding engagement as legal consultant are as follows: -

1. Eligibility Criteria: -

- i) Applicant must be a Law Graduate from any recognized University.
- ii) The applicant must possess a Degree of Law from a recognized University and be a registered legal practitioner.
- iii) Retired PP/APP and advocates having served or on government panels tendering legal advice in criminal matters may also apply.

2. Age Limit: The candidates should not be more than 64 years of age on the date of engagement.

3. Responsibilities (nature of job): -

A) In matters where FIR has been registered

1. To tender legal advice to the Investigating Officers during:

(i) All stages of investigation i.e. from the registration of case to the filing of charge sheet. The work will also include help in drafting legal papers.

(ii) To provide legal advice in Bail matters and Misc. matters in various courts, including Hon'ble Supreme Court and High Courts.

2. To assist the IOs in drafting questionnaires for seeking opinions from experts, i.e. Doctors, Forensic Science Laboratories (CFSL & FSLs), etc.

3. To discuss and share case laws and prominent Judgments of the Hon'ble High Court and Apex Court, respectively.

4. To assist the IOs in interpreting the laws, statutory rules and regulations and amendments thereof.

5. To advise the IOs in preparation of the Final Report to ensure convictions.

6. To appear in Court on behalf of IO/any Police Officer in case of exigency.

B) Miscellaneous Matters

1. To assist in preparing replies to notices received from various Commissions and statutory authorities.
2. To assist in making replies to writs/SLPs and other matters of Hon'ble High Court/ Supreme Court.
3. To assist in any type of legal matter as assigned by Unit Head.

Note: The selected candidates, i.e. the Legal Consultant, shall render only legal advice to the Investigating Officers of West Bengal Police at the Police Stations/Offices.

3. Other Terms and Conditions: -

- i) The tenure of the consultants will be for one year which may be renewed annually depending on their performance.
- ii) Termination of contract: One month notice.

4. Selection Procedure: -

Applications received in response to the advertisement published in leading newspapers will be scrutinized and shortlisted candidates will be called for a personal interview. The interview will be conducted by a three-member Committee i.e. for (i) Commissionerate (CP, an officer in the rank of DCP and a Legal Adviser/ or any eminent Lawyer), for (ii) District (SP, an officer in the rank of Addl. SP and a Legal Adviser/ or any eminent Lawyer) and for Other units (an officer in the rank DIGP, SP and a Legal Adviser/ or any eminent Lawyer).

All willing applicants are requested to download the application form from the website (<https://purbabardhamanpolice.wb.gov.in/Notices>) and send the filled-up form along with relevant testimonials and a updated resume to the office of the Superintendent of Police Purba Bardhaman through email id- oclegalpurbabardhaman@gmail.com and Hard copy to the office of the The Superintendent of Police, Purba Bardhaman, Kachari Road, Bandatala, Burdwan, PIN - 713101. The last date of submission of application through mail or hard copy is 12/06/2025. Avoid multiple mail/ application. In case of multiple mail/application, the latest mail/application in noted time period will be considered as valid. The shortlisted candidates will be called for an interview. The date of the interview will be communicated through the e-mail id/phone number provided in the application form.

Application Form

Paste recent
passport size
photograph
here

(For the post of Senior Legal Consultant on contractual basis at Purba Bardhaman District Police)

1. Name of the applicant

2. Father's Name:

3. Date of Birth: Age as on 01.01.2025

4. Religion:

5. Nationality:

6. Marital status:

7. Mobile no. & mail-id: _____

8. Present Address: _____

9. Permanent Address: _____

10. Educational Qualification: _____

(Including Law Degree) _____

11. Working Experiences: _____

Declaration: I hereby declare that all the information given above is true and correct to the best of my knowledge and I take full responsibility for its correctness.

Note: Attach self-certified testimonials related to point no. 8,9 and 10 & 11.

Date:

Date:

Place:

Signature of the applicant