

GOVT. OF WEST BENGAL
OFFICE OF THE SUPERINTENDENT OF POLICE (ADMIN.)
COUNTER INSURGENCY FORCE, WEST BENGAL
GARIA, KOLKATA - 84.

MEMO NO. 1220 /CIF

DATE: - 21/11/2025.

TENDER NOTICE NO - 02/MT/2025-2026.

SEALED TENDERS ARE*INVITED FROM BONAFIED FIRMS / GOVT. CONTRACTORS / SUPPLIERS / GOVT. UNDERTAKINGS AND SUCH OTHER CONCERNS FOR "TENDERS FOR SUPPLY OF SPARE PARTS & REPAIRING JOB OF GOVT. VEHICLE NO. WB-22U-3801 (BOLERO) OF CIF, WB".

TENDERERS ARE REQUESTED TO QUOTE THEIR RATES INCLUSIVE OF GST BOTH IN FIGURE AND WORDS. THE TENDERS SHOULD BE ADDRESSED AND SUBMITTED TO SUPERINTENDENT OF POLICE (ADMIN), CIF, WB, 307, GARIA MAIN ROAD, KOL-84, IN SEALED COVERS WITH THE WORDS "TENDERS FOR SUPPLY OF SPARE PARTS & REPAIRING JOB OF GOVT. VEHICLE NO. WB-22U-3801 (BOLERO) OF CIF, WB" SUPER-SCRIBED AND TO BE DROPPED IN THE SEALED TENDER BOX KEPT IN THE OFFICE OF THE SP (ADMIN), CIF, WB, GARIA, KOL-84 & M.T SECTION OFFICE OF RCC, CIF, WB, SALBONI, PASCHIM MEDINIPUR DURING OFFICE HOURS ON ANY WORKING DAYS BY **12.00 HRS. WITHIN 01/12/2025**. TENDERS WILL BE OPENED ON SAME DAY AT **15.00 HRS.** THE TENDERERS ARE REQUESTED TO REMAIN PRESENT OR SEND THEIR REPRESENTATIVES AT THE TIME OF OPENING OF THE TENDER.

DETAILS OF TERMS & CONDITIONS, ETC. WILL BE AVAILABLE FROM THE OFFICE OF THE SUPERINTENDENT OF POLICE (ADMIN), CIF, WB, GARIA, KOL-84 ON ANY WORKING DAY.

IGP, CIF, WB
Inspector General of Police
HOLDING ADDL. CHARGE OF SP (ADMIN)
CIF, WEST BENGAL
Holding Additional Charge of
SP (Admin), CIF, W.B.
DATE: 21/11/2025.

MEMO NO. 1220 /1(5)/CIF

Copy To:-

1. THE DISTRICT MAGISTRATE, SOUTH 24-PGS.
2. THE INSPECTOR GENERAL OF POLICE (O), WEST BENGAL, ALIPORE, KOL-27.
3. ALL CP'S THROUGH E-MAIL.
4. ALL SP'S / SRP'S THROUGH E-MAIL.
5. ALL CO'S THROUGH E-MAIL.

..... FOR YOUR INFORMATION AND REQUESTED TO DISPLAY THE "TENDER NOTICE" IN YOUR RESPECTIVE OFFICE "NOTICE BOARD" FOR WIDE CIRCULATION.

IGP, CIF, WB
&
HOLDING ADDL. CHARGE OF SP (ADMIN)
CIF, WEST BENGAL.
Inspector General of Police
&
Holding Additional Charge of
SP (Admin), CIF, W.B.

TERMS, CONDITIONS AND TECHNICAL SPECIFICATIONS.

THE FOLLOWING CONDITIONS SHOULD BE STRICTLY FULFILLED IN SUBMITTING TENDERS.

1. BIDDERS ARE REQUESTED TO QUOTE THEIR RATES BOTH IN FIGURE AND WORDS. THE TOTAL TENDER AMOUNT SHOULD NOT BE CROSSED Rs. 1, 00,000/- (ONE LAKH).
2. TENDERS SHOULD BE SUBMITTED IN A SEALED COVER ADDRESSED TO SUPERINTENDENT OF POLICE (ADMIN), CIF, WB, GARIA, KOL-84, SUPERSCRIBED THE WORDS "TENDERS FOR SUPPLY OF SPARE PARTS & REPAIRING JOB OF GOVT. VEHICLE NO. WB-22U-3801 (BOLERO) OF CIF, WB"
3. TENDERS TO BE DROPPED IN THE SEALED TENDER BOX KEPT IN THE OFFICE OF THE SUPERINTENDENT OF POLICE (ADMIN), CIF, WB, GARIA, KOL-84 ON **01/12/2025 BY 12.00 HRS.** TENDERS WILL OPENED ON **01/12/2025, i.e ON THE SAME DAY AT 15.00 HRS.** BIDDERS / REPRESENTATIVES ARE REQUESTED TO REMAIN PRESENT AT THE TIME OF OPENING OF THE TENDERS.
4. AN AMOUNT OF RS. 2000/- (TWO THOUSAND) ONLY SHOULD BE DEPOSITED AS EARNEST MONEY IN FAVOUR OF SP (ADMIN), CIF, WB IN THE FORM OF BANK DRAFT, FDR, ETC. TENDERERS FROM OTHER STATES SHOULD FURNISH EARNEST MONEY IS CROSSED AND TRANSFERABLE BANK DRAFT IN FAVOUR OF THE SP(ADMIN), CIF, WB.
THE EARNEST MONEY IS LIABLE TO BE FORFEITED IF THE TENDERER FAILS TO FULFIL AND OBSERVE ANY OF THE TERMS AND CONDITIONS.
5. TENDERERS, WHO CLAIM FOR EXEMPTION FROM EARNEST MONEY, MUST PRODUCE ATTESTED COPIES OF THEIR REGISTRATION CERTIFICATES IN SUPPORT OF THEIR CLAIM.
6. ALL TENDERERS SHALL SUBMIT THE FOLLOWING DOCUMENTS ALONG WITH THEIR TENDERS:-
 - VALID TRADE LICENSE.
 - INCOME TAX DEPOSIT RECEIPT FOR THE CURRENT FINANCIAL YEAR.
 - PAN CARD.
 - GST REGISTRATION CERTIFICATE.
 - SIGNED & STAMPED COPY OF TERMS AND CONDITIONS.
 - CREDENTIAL CERTIFICATE IF ANY.
7. TECHNICAL SPECIFICATION SUPPLY OF SPARE PARTS & REPAIRING JOB:-

• PARTS ITEM						
SL. NO.	ITEM DESCRIPTION	QTY.	BASE PRICE PER UNIT	GST PERCENTAGE & AMOUNT	RATE WITH GST PER UNIT	TOTAL AMT. (WITH GST) RS.
1	HEAD LIGHT COMPLETE SET	COMP.				
2	TAIL LIGHT COMPLETE SET	COMP.				
3	MOBIL FILTER	COMP.				
4	DIESEL FILTER	COMP.				
5	AIR FILTER	COMP.				
6	DOOR LOCK	05 PCS.				
7	STEERING COVER	01 PC.				
8	INDICATOR LIGHT BOTH SIDE	02 PCS.				
9	ENGINE OIL	07 LTRS.				
10	WINDSHIELD GLASS CHANGE	01 PC.				
11	WIPER BLADE CHANGE	02 PC.				

• REPAIRING JOB						
1	VEHICLEW FULL SERVICING WITH FOUR WHEEL GREASING	COMP.				
2	MOBIL CHANGE WITH FILTER (DIESEL FILTER, AIR FILTER & MOBIL FILTER) CHANGE.	COMP.				
3	FRONT BOTH SIDE PILLER REPAIR	COMP.				
4	ALL DOOR REPAIR & NEW LOCK FITTING	COMP.				
5	FULL BODY RUSTED PORTION REPAIR	COMP.				
6	ALL SEAT REPAIR	COMP.				
7	INSIDE FLOOR REPAIR	COMP.				
8	FULL BODY INSIDE OUTSIDE PAINTING	COMP.				
9	ALL LIGHT WIRING CHECKUP & REPAIRING	COMP.				
10	WINDSHIELD GLASS RUBBER CHANGE	COMP.				
	TOTAL TENDER AMOUNT (PARTS + REPAIR) =					

8. THE SP (ADMIN), CIF, WB, RESERVES THE RIGHT TO REJECT / CANCEL THE TENDERS WITHOUT ASSIGNING ANY REASON THEREOF.


IGP, CIF, WB

&

HOLDING ADDL. CHARGE OF SP (ADMIN)
CIF, WEST BENGAL.

Inspector General of Police

&

Holding Additional Charge of
SP (Admin), CIF, W.B.