



# **GOVERNMENT OF WEST BENGAL**

**Office of the Superintendent of Police, Bankura**

**At - Bankura, Dist. - Bankura, Pin - 723101**

**Phone – (03242) 250554**

**Email – [hcpoliceofficebnk@gmail.com](mailto:hcpoliceofficebnk@gmail.com)**

## **NOTICE INVITING e-TENDER**

**NIT No. SPBNK/NIT29/2024-25**

**Dated: 03/12/2024**

**Memo No. 9504/E/HA**

**Dated: 03/12/2024**

*Separate tenders are invited by the Superintendent of Police, Bankura for **Hiring of Diesel Generator Set without fuel from the month of January' 2025 to March' 2025 and also for the Financial Year 2025-26** as mentioned in the table below through e-tendering from eligible, resourceful, bonafide and experienced firms / manufacturers / companies / authorised dealers or distributors / traders / individual contractors having sufficient credential and financial capability for execution of work of similar nature.*

*Intending bidders desiring to participate in the tender are to log on to the Website – <http://wbtenders.gov.in> for the tender. The tender can be searched by typing Superintendent of Police, Bankura in the search Engine provided in the website.*

## Desired Specifications:-

Hiring of Diesel Generator Set without fuel from the month of January' 2025 to March' 2025 and also for the Financial Year 2025-26

<i>Sl. No.</i>	<i>Description of Job / Item(s)</i>	<i>Units</i>
1	Kirloskar (05 KVA ) For A.C. Commando at Simlapal P.S. ,District Bankura	01 (one) set.
2	Kirloskar (05 KVA ) For Barikul P.S. ,District Bankura	02 (two) sets
3	Kirloskar (05 KVA ) For Jhilimili O.P. Under Barikul P.S. ,District Bankura	02 (two) sets.
4	Kirloskar (05 KVA ) For Chhendapather Police Camp under Barikul P.S. ,District Bankura	02 (two) sets.
5	Kirloskar (05 KVA ) For Sorensokra Police Camp (CRPF) under Barikul P.S.,District Bankura	02 (two) sets.
6	Kirloskar (05 KVA ) For Majgeria Police Camp under Barikul P.S. ,District Bankura	02 (two) sets.
7	Kirloskar (05 KVA ) For Sarenga P.S. ,District Bankura	02 (two) sets.
8	Kirloskar (05 KVA ) For Baragarrah Police Camp under Sarenga P.S. ,District Bankura	02 (two) sets.
9	Kirloskar (05 KVA ) For Telejnat Police Camp under Sarenga P.S. ,District Bankura	02 (two) sets.
10	Kirloskar (05 KVA ) For Raipur P.S. ,District Bankura	01 (one) set.
11	Kirloskar (05 KVA ) For Boxi OP under Raipur P.S. ,District Bankura	02 (two) sets.
12	Kirloskar (05 KVA ) For Punshya Police Camp under Ranibandh P.S. ,District Bankura	02 (two) sets.
13	Kirloskar (05 KVA ) For Pareshnath O.P. under Ranibandh P.S. ,District Bankura	01 (one) set.
14	Kirloskar (05 KVA ) For New Office Buildings inside Police Lines, Bankura, District Bankura	01 (one) set.
15	Kirloskar (05 KVA ) For Administrative Building (Conference Hall attached) inside Police Lines, Bankura, Dist. Bankura	01 (one) set.
16	Kirloskar (05 KVA ) For Newly constructed Sarenga P.S. building ,District Bankura	03 (three) set.
17	Kirloskar (05 KVA ) For The Office Cum Residence of S.D.P.O. Khatra ,District Bankura	01 (one) set.
18	Kirloskar (10 KVA ) For Cyber Crime P.S. and IGP Office at Machantala, Dist. Bankura	01 (one) set.

## **2. Instruction to Bidders-**

**2.1 Earnest Money:** EMD of Rs. 20,000.00 (Rupees Twenty Thousand only) must be submitted through online. Online receipt and refund of EMD of e-procurement through State Government e-Procurement portal. The following procedure to be adopted for deposit of EMD/ Bid Security/ Tender Fees related to e-Procurement of the State Government departments.

### **A. Login by bidder: -**

a) A bidder desirous of taking part in a tender invited by a State Government Office shall login to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password.

b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payments modes:

i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;

ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

### **B. Payment procedure:**

#### **i) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway**

a. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

b. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

c. Bidder will receive a confirmation message regarding success/failure of the transaction.

d. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

*e. If the transaction is failure, the bidder will again try for payment by going back to the first step.*

***ii) Payment through RTGS/NEFT:***

*a. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.*

*b. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.*

*c. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.*

*d. If verification is successful, the fund will get credited to the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R. N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.*

*e. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.*

*f. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.*

***C. Refund/Settlement Process:***

*i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.*

*ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.*

iii. Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.

iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.

v. All refunds will be made mandatorily to the any A/C from which the payment of EMD & Tender Fees (if any) was initiated.

2.2 Intending bidders desiring to participate in the tender are to log on to the website <https://wbtenders.gov.in> for the tender. The tender can be searched by typing **Superintendent of Police, Bankura** in the search engine provided in the website.

2.3 Bidders willing to take part in the process of e-Tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Government of India (viz. NIC, nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBT). DSC is given as a USB Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

- **Eligibility criteria for participation in tender-**

1. Both Technical Bid and Financial Bid are to be submitted online concurrently duly digitally signed in the website <http://wbtenders.gov.in> Submission of Technical Bid and Financial Bid should be done as per Time Schedule stated in **Sl. No. 28**.

2. *The Financial Offer of the prospective tenderer will be considered only if the Technical Bid of the Tenderer is found acceptable by the 'Tender Evaluation Committee'. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect.*
3. *The bidder should not have been blacklisted by any Central / State Government / Public Sector undertaking for the tendered works and / or any other items and also bidder should not have been convicted at any criminal offence related to professional misconduct or making false statement or misrepresentation as to their qualification. An undertaking in this regard should be submitted by the bidder in Form of Declaration on Non-Judicial Stamp Paper of Rs.10.00 otherwise the bid shall be summarily rejected. If the selected Firm is found / detected blacklisted by any Central /State Government / Public Sector undertaking (for the tendered works or any other items) or breach of any terms and conditions at any stage of procurement process, the acceptance of the selected firm and / or Work order etc, if issued would be treated as cancelled and the contract in whole will be terminated with immediate effect without any intimation to the concern firm. The EMD will be forfeited. In this regard, **Superintendent of Police, Bankura** reserves the right to select the second lowest (L2) vender for supply of the tendered item. The decision taken by the **Tender Inviting Authority** will be treated as full and final in this regard.*
4. ***Intending Bidders shall quote their Rate for Hiring Charges per unit on monthly basis excluding cost of fuel (Diesel).***
5. *The Technically qualified bidders will have to appear during physical inspection, if so required, as and when informed by the Tender Inviting Authority.*
6. *The Charges or expenses for Lubricant, installation, Spare parts repairing and servicing of Hired Generator, if any will be arranged by the tenderers from their own resources.*
7. *Before submitting tender, the intending bidder should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection and taking into consideration all factors and difficulties likely to be involved in the*

- execution of work in all respect and no claim whatsoever will be entertained on this account afterwards.*
8. *The documents submitted by the bidders should be properly indexed and digitally signed.*
  9. ***The Rate quoted must be inclusive of all taxes including GST, if any, and other charges,***
  10. *The valid and correct rate other than Rs. 0.00 (Zero) must be quoted for all items mentioned in BOQ. Rs. 0.00 (Zero) will not be treated as valid rate.*
  11. *The Bidders shall arrange for all means of transportation without claiming any extra payment from the Department.*
  12. *The bidder should have a registered office in West Bengal. The bidder should mention in details their support infrastructure including address, contact number, email etc. and modalities by which fast response to maintenance calls and minimum downtime will be ensured.*
  13. ***After issuance of Work Order, the bidder shall have to supply the Generators to the above mentioned places within 07 (Seven) days from the date of issuance of Work Order.***
  14. ***The Purchase date of the Supplied Generators should be within 03 (Three) years from the date of publication of this Tender notice.***
  15. *After issuance of Work Order, if found, any supplied Generators are not as per the desired specifications as sought for in the Tender Notice or defective then the bidder shall have to replace it with in 12 (Twelve) hours from the intimation time.*
  16. *After successful installation of Generators, if any break down happens or any problem arises, the Bidder shall have to repair it or to replace it with in 24 hours from the time of intimation.*

17. *Charges for Repairing or Maintenance or servicing, if any will be borne by the bidder himself.*
18. *Bids shall remain valid for a **period of 485 days** from the date of opening of Financial Bid. If the bidders withdraw the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith assigning any reason thereof. No interest on the deposited Earnest Money shall be paid.*
19. *Any conditional bidding will not be accepted.*
20. *The earnest money is liable to be forfeited if the bidder fails to fulfil any of the terms and conditions.*
21. *All requisite documents shall invariably be submitted.*
22. *Failure to comply with any of the above instructions will disqualify of bidder from participating in the tender.*
23. *The Superintendent of Police, Bankura reserves the right to forfeit the earnest money deposit tendered by the contractor(s) or part thereof in the event of his / their failure to fulfil the conditions of the contract.*
24. *The Superintendent of Police, Bankura reserves the right to reject the lowest tender or any tender, if required, without assigning any reason thereof.*
25. *The Tender Inviting Authority may verify the original credentials & other original documents as uploaded in e-tender, if found necessary, before technical evaluation. The date and time of such examination / verification will be intimated later. If it is found during verification / examination of the said documents that such document submitted by him/her is either manufactured or fabricated etc. or the said original documents are not produced within specified date and time, his/ her bid will be liable for rejection.*



26. *This contract shall not be sublet either wholly or in part without the prior written permission of the Superintendent of Police, Bankura and for breach of this provision, Superintendent of Police, Bankura may terminate the contract and forfeit the security deposit and the contractor shall have no claim for loss thereby resulting to him on any account whatsoever.*

27. **Submission of Hard Copies -**

*Self-attested hard copies of uploaded documents should be submitted in a sealed envelope in the Tender Box in the Superintendent of Police, Bankura within the stipulated date and time as mentioned in the NIT. If the bidder fails to submit the hard copies within the due date and time his / her tender will not be opened and his / her bid may be rejected at the discretion of the Tendering Authority.*

28. **Date and Time Schedule** –

<b>Sl. No.</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
1	<b><i>Date of uploading of N.I.T Documents online (publishing date)</i></b>	<b>03/12/2024 at 17.00 hours</b>
2	<b><i>Documents download Start date (Online)</i></b>	<b>03/12/2024 at 17.30 hours</b>
3	<b><i>Bid submission start date (online)</i></b>	<b>03/12/2024 at 17.30 hours</b>
4	<b><i>Documents Download End date (online)</i></b>	<b>19/12/2024 at 15.00 hours</b>
5	<b><i>Bid submission closing date(online)</i></b>	<b>19/12/2024 at 16.00 hours</b>
6	<b><i>Last date of submission of self-attested copies of Uploaded documents (Offline)</i></b>	<b>19/12/2024 at 17.00 hours</b>
7	<b><i>Bid opening date (Technical)</i></b>	<b>23/12/2024 at 12.00 hours</b>
8	<b><i>Technically Qualified List of Bidders</i></b>	<b>To be notified later</b>
9	<b><i>Financial Bid opening date</i></b>	<b>To be notified later</b>

29. **Technical Bid**: - *The Technical Bid should contain scanned copies of the following in two folders: -*

**(a) Statutory Cover Containing the following documents:**

- *NIT (downloads properly and uploads the same digitally signed).*

**(b) Non-statutory Cover containing the following documents: (Scanned copy should be uploaded)**

<i>Sl. No.</i>	<i>Category Name</i>	<i>Sub Category Description</i>	<i>Details</i>
<i>A.</i>	<i>Certificates</i>	<i>Certificates</i>	<ol style="list-style-type: none"> <li><i>1. PAN Card</i></li> <li><i>2. Last 03 (Three) Year Income Tax Return Acknowledgement</i></li> <li><i>3. F.Y. 2023-24 &amp; 2024-25 P.Tax Deposit Challan &amp; Payment Certificate</i></li> <li><i>4. GST Registration Certificate &amp; Last month Return Acknowledgement Copy.</i></li> </ol>
<i>B.</i>	<i>Company Details</i>	<i>Company Details –I</i>	<ol style="list-style-type: none"> <li><i>1. Proprietorship Firm (Trade License for the year 2024-25)</i></li> <li><i>2. Partnership Firm (Partnership Deed, Trade License for the year 2024-25)</i></li> <li><i>3. Company (Certificate of Incorporation, AOA/ MOA)</i></li> <li><i>4. Society Registration Copy.</i></li> <li><i>5. Power of attorney.</i></li> </ol>
<i>D.</i>	<i>Credential</i>	<i>Credential – 1</i>	<i>Similar nature of work done certificate or payment certificate in within last 03 (Three) years in any Government Department.</i>
<i>E.</i>	<i>Declaration</i>	<i>Declaration as noted under Sl. 3 of Eligibility Criteria</i>	<i>Notarized Declaration / Affidavit on Non-Judicial Stamp Paper of Rs. 10.00</i>

1. **Opening of Technical Bid:**

*Technical bid will be opened by the Superintendent of Police, Bankura or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).*

2. **Financial Bid:**

*Rates should be quoted in BOQ (Bill of Quantity) in the prescribed format online.*

3. **Payment:**

*The payment of final bill for the said work will be made according to the availability of fund and no financial claim in case of any delay in payment will be entertained. It is also mentioned here that no mobilization advance and secured advance will be allowed in any circumstances. No escalation charge will be entertained against any N.I.T/ any accepted tender. Deduction of Income tax, GST etc will be made at source in accordance with the existing rules/orders.*

***Payment will be done as per final measurement of work.***

*Sd/-  
Superintendent of Police  
Bankura*

1. *The Inspector General of Police(ORG), West Bengal*
  2. *The Inspector General of Police, Bankura Range*
  3. *The Sabhadhipati, Bankura Zilla Parishad, Bankura District*
  4. *The District Magistrate, Bankura.*
  5. *All Addl. SPs/SDPOs/Dy. SPs/CIs/ICs/OCs of Bankura District.*
  6. *OC, DCRB. Bankura for uploading the matter in District Police Website.*
  7. *The Chairman of Municipality of Bankura / Bishnupur / Sonamukhi.*
  8. *The Director of Information & Cultural Affairs, West Bengal, 'NABANNA, Howrah. & District Information & Cultural Officers, PO +Dist. Bankura.*
- for information and arrange to publish the NIT in "ABRIDGED" form in two daily Bengali newspaper, display in Notice Board and Website for wide circulation.*
9. *Reception/Notice Board.*

**Sd/-**  
**Superintendent of Police**  
**Bankura**