

Office of the Commandant, State Armed Police 4th Bn.,
Kasba, Raiganj, Uttar Dinajpur
Email: cosap4th@gmail.com

NOTICE INVITING TENDER FOR REPAIR AND RENOVATION UNDER SAP 4TH BATTALION, KASBA, RAIGANJ, UTTAR DINAJPUR.

NleT NO: WBP/SAP 4TH BN/NIT-01/2024-25

Memo No. 1608/ESTTA/IHQ

Dated : 05/12/2024

1. Commandant SAP 4th Battalion, Kasba, Raiganj, Uttar Dinajpur (for short "CO, SAP 4thBn") having its office at Kasba, Debinagar, Raiganj, District Uttar Dinajpur, West Bengal- 733123, was established under West Bengal Police.

2. SAP 4th Battalion under West Bengal Police is hereby inviting tender For Repair And Renovation Under Sap 4th Battalion, Kasba, Raiganj, Uttar Dinajpur Intending tenderers should go through the Terms and Conditions of the Notice any work of public utility under its control and jurisdiction. Bidding process in a two-stage bidding process.

NAME OF WORK	TENDER AMOUNT	EMD AMOUNT	REMARK
Repair and renovation of In-Service Training shed flooring at SAP 4 th Bn Kasba ,Raiganj	RS. 2,96,482.00	RS. 5,930.00	40 % Credital of similar nature Work
Repair and renovation of roof sheet of Old STC Class Room (Part of Hall) at SAP 4 th Bn Kasba ,Raiganj	RS. 4,99,941.00	RS. 9,999.00	40 % Credital of similar nature Work
Petty Repair and renovation of STC Class Room at SAP 4 th Bn Kasba ,Raiganj	RS. 4,97,820.00	RS. 9,957.00	40 % Credital of similar nature Work
Repair and renovation and Restructuring of Class Room Shed With drain Side guard wall at parade ground of SAP 4 th Bn Kasba ,Raiganj	RS. 4,13,842.00	RS. 8277.00	40 % Credital of similar nature Work

Repair and Restructuring of In-Service Training shed (88' - 0 x 20' - 0") in front of old car shed at SAP 4 th Bn Kasba ,Raiganj	RS. 4,99,941.00	RS. 9,999.00	40 % Credital of similar nature Work
Repair and renovation and restructuring of 02 nos Class room Shed (For one no Class room required ony wall and plaster)at parade Ground of at SAP 4 th Bn Kasba ,Raiganj	RS. 4,08,377.00	RS. 8,167.00	40 % Credital of similar nature Work

3. A bidder desirous of taking part in the tender shall login to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password and thereafter may download the tender document from the website directly with the help of Digital Signature Certificate.

As per G.O. No. 416(8)-W(C)/1M-291/16 dated 03-08-2016 of the Joint Secretary, Works Branch, PWD in concurrence to G.O. No. 3975-F(Y) dated 28-07-2016 of the Secretary, Audit Branch, Finance Department a bidder should initiate payment of pre-defined EMD for the tender by selecting from either of the following payments modes: (i) Net Banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;

(ii) RTGS/NEFT in case of offline payment through bank account in any Bank. Tender document may be Download from website & submission of Technical Bid/Financial Bid as per Tender time schedule stated in Sl. No. 11A (Date & Time Schedule). The documents submitted by the bidders should be indexed and also should be according to his / their Firm name.

A) Earnest Money Payment procedure: a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:

i) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

iii) Bidder will receive a confirmation message regarding success/failure of the transaction.

iv) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account

of the State Government/PSU/Autonomous Body/Local Body/PRI's etc. Maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees. v) If the transaction is failure, the bidder will again try for payment by going back to the first step.

v) A photocopy of Trade license, GST Certificate, PAN Card, Last 3 Years ITR , P. Tax and P. Tax Certificate and Scane copy of Earnest Money and 40% Crendaital Similar of nature work should be uploaded on this tender. If any default for submitting the above paper by the tenderer will be rejected.

B) Payment through RTGS/NEFT:

i) On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.

ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.

iii) Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

iv) If verification is successful, the fund will get credited to the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/PRI's etc. Maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

v) Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

C) Earnest Money Refund/Settlement Process:-

i) The EMD of the bidders disqualified at the technical evaluation will be refunded through an automated process to the respective bidders' bank accounts from which they made the payment transaction.

ii) Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded through an automated process to the respective bidders' bank accounts from which they made the payment transaction.

iii) If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction.

iv) As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e- Procurement portal, EMD of the L1 bidder will automatically get transferred from the Pooling account to the State bidder.

a. In case of any damage of item/items the loss to be bore by the selected agency only.

b. The purchasing authority will not be responsible if any damage happen before supply of the items.

c. Bidders shall deposit 2% of the Earnest Money in Favor of Commandant SAP 4th Battalion, Kasba, Raiganj, Uttar Dinajpur through web e-tender portal.

d. The earnest money deposited by the successful bidders will be converted into security deposit and will be retained till the completion of contract period.

Eligible criteria for Contractors/ Firms/ Vendors (Bidders):

a	Bidders must have valid Trade License, last three year Income Tax return, PAN, GST Registration Certificate, Professional Tax Clearance Certificate (20224-25) as per Govt. norms.
b	Bidders must have registered Telephone/Mobile no and E-mail ID
c	Bidders can participate in the e-tender with the help of the digital signature so the intending bidders must have valid digital signature certificate.
d	Registered Partnership Deed (For Partnership Firm only) along with Power of Attorney to sign on the Tender documents.
e	Bidders must have credentials of similar jobs completed of value of work not less than 40% of the estimated amount put to Tender and not older than Five years from the date of calling NIT
f	Bidder must have working experience certificate of similar nature of jobs indicating value of work done with date of completion from Engineer-in-charge mentioning actual date of completion not below the rank of Executive Engineer.
g	Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Valid Clearance Certificate from ARCS along with other relevant supporting papers.
H	Bidders must submit his/delegated Electrical Licence with certified completion certificate and KYC document. They will execute MOU with the Bank as decided by the bank authority before receiving work order.
i	Annexure-D, Technical Bid is to be filled up properly and uploaded with supporting documents
j	NIT, WB Form No. 2911_ii, BOQ, Corrigendum Notice, Estimate, Drawings etc., shall be part of the Contract.

Date & Time Schedule:

Sl No	Particulars	Date & Time Schedule
i	E-Tender Publishing Date	05-12-2024
ii	Documents download start date (online)	05-12-2024 at 18.00 P.M.
iii	Bid submission start date (online)	05-12-2024 at 18.00 P.M.
iv	Bid Submission closing date (online)	13-12-2024 at 14.00 P.M.
v	Technical Bid opening date (online)	16-12-2024 at 14.00 P.M.
vi	Date of publishing the list for Technically Qualified Bidder (online)	To be intimated later on
vii	Date for opening of Financial Bid (online)	To be intimated later on

Sd/-
Commandant
S.A.P 4th Bn., Kasba,
Raiganj, Uttar Dinajpur

BRIEF DETAILS OF THE BIDDER

(on the official letter head of the bidder)

E-Tender no:

Date:

SL NO	PARTICULARS	DESCRIPTION
1	NAME OF THE BIDDER	
2	a) Trade License no: b) Issuing Authority: c) Expiry date:	
3	TELEPHONE/ MOBILE No.	
4	E-MAIL ID	
5	PAN	
6	GST No.	
7	CONTACT PERSON WITH MOBILE/ PH No.	
8	Details of digital certificate holder (individual/ firm) whose digital certificate will be used for participating in the e-tendering OR Details of the person participating in e-tendering. a) Name: b) Contact No: c) Email ID:	

Accepted the terms and conditions of the tender tendering

Date:

(Name & Signature with stamp of the bidder)

Copy forwarded for kind information to the:

1. DG & IGP (AP), WB for kind information.
2. The IGP (O), WBPD, Bhabani Bhaban, Alipore, Kolkata-27 for kind information.
3. The IGP (AP) NB, Siliguri for kind information.
4. The DIG (AP) NB, Siliguri for kind information.
5. The DIG (Provisioning), WBPD, Bhabani Bhaban, Alipore, Kolkata-27
6. The Zilla Sabhadhipati, Karnajora, Raiganj, Uttar Dinajpur with a request to display in his office notice board.
7. The District Magistrate, Karnajora, Raiganj, Uttar Dinajpur with a request to display in his office notice board.
8. The District information and Cultural Officer, Uttar Dinajpur with a request to display in his office notice board.
9. The Treasury Officer, Raiganj Treasury- I, Karnajora, Raiganj, Uttar Dinajpur for information.

Sd/-

Commandant
S.A.P 4th Bn., Kasba,
Raiganj, Uttar Dinajpur