



Government of West Bengal
Office of the Superintendent of Police, PurbaMedinipur
Ganapatnagar (Nimtouri) :: P.O.: Uttar Sonamui :: Dist: Purba Medinipur. ::
Pin: 721648

N.I.T – 02 of 2024-2025 NOTICE

Memo No. 7980 /e-Tender/ SP Purba MDP/2024/E

Date: 03/10/2024

On behalf of the Governor of West Bengal, the Superintendent of Police, PurbaMedinipur invites percentage rate tenders through e-tendering for the following works by two folder system up to 17-00 Hours on 24.10.2024--(Thursday). Pre-qualification documents in a separate folder and Bid document with schedule rate in another folder are to be submitted by the qualified contactors viz. Contractors registered in appropriate class with PWD / CPWD / MES / NHAI / Railways and bonafide outsiders who satisfy the terms and conditions set out in pre-qualification document.

NIT SL. No.	Description of Work	Estimated Cost (Rs.)	Earnest Money Deposit (Rs.)	Time of Completion (in days)
1.	Renovation of office (Ground floor used as office) of Egra SDPO, Purba Medinipur.	4,52,621/-	9052/-	50 days
2.	Renovation of SDPO Residence and roof treatment(1 st floor of SDPO Office) at Egra , Purba Medinipur.	4,98,737/-	9975/-	50 days
3.	Renovation of roof of Ladies Barrack, Mess Kitchen and Bhagwanpur PS Building, Purba Medinipur.	4,27,292/-	8546/-	50 days
4.	Renovation of roof of SAP Barrack Constable barrack, Civic barrack at Bhagwanpur PS, Purba Medinipur.	4,97,177/-	9944/-	50 days
5.	Renovation of roof and one no. room of OC quarter at Bhagwanpur PS, Purba Medinipur.	2,76,631/-	5533/-	50 days

Intending bidders may download the tender documents from the e-procurement portal i.e. the website <http://www.wbtenders.gov.in> from **04.10.2024(Friday)** at 10-30 Hours to **24.10.2024(Thursday)**, upto 17-00 Hours. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through the e-portal **04.10.2024 (Friday)** at 10-30 Hours (As per server clock) to **24.10.2024—(Thursday)** upto 17-00 Hours.

Superintendent of Police, PurbaMedinipur does not take any responsibility for any delay caused due to non-availability of Internet connection or jam in Internet connection etc.

The pre-qualification documents alone will be opened for **evaluation** and selection of qualified bidder on **28.10.2024 (Monday)** at 11-00 Hours by the Tender Committee as nominated by the Superintendent of Police, Purba Medinipur in presence of the bidders who made themselves available at the Police office on that date and time. All the bidders who bid for the tender are requested to attend the opening of the bid. Name of the qualified bidders will be displayed at the **office notice board**.

The financial bid documents of the technically qualified bidders will be opened at a date which will be **intimated later on subject to the completion of technical evaluation** and the other bid documents in this regard will be unopened. No individual intimation will be given in this regard. No separate intimation will be given for this, unless the above date is changed. If the office happens to be closed on the date & time for opening of tender as specified in **NIT**, then the opening date will be on the next working day at the same time & venue unless and otherwise announced any thing. No individual intimation will be given to any bidder in this regard.

Superintendent of Police, Purba Medinipur reserves the **right to reject or cancel** any or all pre-qualification documents and bid document without assigning any reason whatsoever.

Date and Time schedule:

SL No.	Particulars	Date	Time
1	Date of NIT & other Documents(online) uploading(Publishing Date)	04/10/2024	10.00 hours
2	Documents download start date(online)	04/10/2024	10.30 hours
3	Bid submission start date (online)	04/10/2024	10.30 hours
4	Bid submission closing date(online)	24/10/2024	17.00 hours
5	Bid opening date for Technical proposal	28/10/2024	11.00 hours
6	Date of uploading list for Qualified Bidder in Technical Proposal	After evaluation of Technical Proposal	
7	Date for opening of Financial Proposal(online)	To be notified later	
9	Place of Opening Bid	Office of the Superintendent of Police, PurbaMedinipur	
10	Officer Inviting Bid	Superintendent of Police, PurbaMedinipur	

Instruction to bidders:-

1. The intending bidders are requested to read these instructions carefully and inspect the site before quoting the rates.
2. The tender will be of Two Folder System. One Folder will be for "**Technical bid**" containing mainly pre-qualification document as specified under SL No 3. Other Folder will be for "**Financial bid**" containing offer as same is specified under SL. No.
3. The Folder marked "**Technical Bid**" will contain the following documents:-
 - a) For bidding, documents to be downloaded from the website <http://www.wbtenders.gov.in> .
 - b) Earnest Money deposit proof to be entered in the **Bidder File**.
 - c) Authorised addresses and contact details of the bidder having the following information:
 - i) Address of communication:-
 - ii) Telephone No:-
 - iii) Facsimile (FAX) No:-
 - iv) Electronic Mail Identification (E-mail ID) :-
 - d) Undertaking that the bid shall remain valid for a period of 365 days from the date of opening of the **Financial Bid**. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof. Further, such bidder will be barred from being considered for any tender for a period of 2 years.
 - f) Properly filled up Check list (available with Tender documents downloaded from web site.)
 - g) I.T. (PAN Certificate, and I.T. Return submitted for the last financial year); GST registration certificate with up to date return; and Professional Tax clearance certificate up to date are to be supplied by the bidder.
 - h) Any other information / documents required to be completed and submitted by the bidders as specified in ITB.
 - i) An affidavit affirming that information furnished in the bidding document is correct to the best of the knowledge and belief of the bidder.
 - j) An index furnishing the page numbers of all documents submitted.
4. The Folder marked "**Financial Bid**" will contain the following documents:-

The Broad sheet of Quotation containing bid, offer on the basis of percentage rate.

6. The applicant in the same name and style as prime contractor should have successfully completed at least one contract of **Similar Type** of Civil Engineering work to a value of at least 20% of the estimated cost in a single tender completed within last 5 years, from the Govt. / Semi Govt. Organizations.
7. The contractor should have sufficient technical manpower, tools and plants to complete the work.
8. I.T. (PAN Certificate, and I.T. Return submitted for the last financial year); GST registration certificate with up to date return; and P.T. clearance certificate up to date.
9. All duties, taxes, royalties, cess, [including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.
10. The intending bidders are requested to inspect the site of the proposed construction before quoting their bid.
11. A declaration in Non-judicial form Rs.10/- duly Registered in Notary Public stating that the Intending bidder will be bound to complete the work within the stipulated period
12. Payment will be made after successful completion of work as per the work Order as fund available at this end from the Government allotment.
11. Bidders must submit requisite credential certificates from the **Appropriate Authority**.
12. Intending Bidders will have to produce valid certificates of up to date clearance of Trade License, Income Tax / Saral and Sales Tax documents etc.
13. **Earnest Money:**
 - 13.1 EMD of as specified above for each of the work must be submitted online. Online receipt and refund of EMD of e-procurement through State Government e-Procurement portal. The following procedure to be adopted for depositing of EMD/Bid Security/Tender Fees related to e-Procurement of the State Government departments.
 - A. **Login by bidders:**
 - a) A bidder desirous of taking part in a tender invited by a State Government Office shall login to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password.
 - b) He will select the tender to bid and initiate payment of pre-defined EMD/Tender Fees for that tender by selecting from either of the following payments modes:
 - i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;

ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

Payment procedure:

- i) **Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway**
 - a. On selection of net banking as the payment mode, the bidder will be directed to the ICICI Bank Payment Gateway web page(along with a string containing a Unique ID) wherein he will select the Bank through which he wants to do the transaction.
 - b. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
 - c. Bidder will receive a confirmation message regarding success/failure of the transaction.
 - d. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
 - e. If the transaction is failure, the bidder will again try for payment by going back to first step.

Payment through RTGS/NEFT:

- a. On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- b. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank Account.
- c. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the RTGS/NEFT process to complete, in order to verify the payment made and continue the bidding process.
- d. If verification is successful, the fund will get credited to the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- e. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- f. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account in due course of time.

Refund/Settlement Process:

- i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- ii) On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the EMD payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.

- iii) All refunds will be made mandatorily to the A/C from which the payment of EMD & Tender Fees(if any) was initiated.
14. If the lowest Bidder fails to complete the work within the stipulated period as specified in the letter of work order, his name will be brought into book for taking disciplinary action and his earnest money will stand forfeited.
 15. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof and in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so.
 16. This Notice Inviting Tender will be the part of agreement.
 17. Payment of work will be made as per fund available with the DDO, for which no extra claim shall be entertained.
 18. All duties, taxes and other applicable statutory deductions, if any, will be deducted from the bills.
 19. All Bidders, who have submitted tender, are requested to remain present at the time of Opening of the Tender.
 20. No Sub-suppliers is allowed.
 21. If the rate offered by agency is found higher than the estimated cost authority reserves the right to reject the quotation.
 22. No claim for escalation of rates will be entertained during the currency of the tender for increase in the cost of materials/articles.
 23. Each Bidder should have in any one year a minimum financial turnover during the last 5 years (in all cases of civil engineering construction works only) volume of construction work of at least the amount equal to the 75% of the estimated cost of work. The turnover will be indexed at the rate of 8 percent simple interest for a year. (The respective payment certificates are to be attached)
 24. Tenderers must submit requisite credential certificates from **Appropriate Authority**.
 25. Cement, Steel & Bitumen materials should be ISI approved brand as directed by E.I.C.
The above all materials are to be arranged by the **Agency** himself for bonafide use of the work.
 26. Programme of works acceptable to the Department should be submitted before physical commencement of work and every effort should be made to adhere strictly to this approved work programme.
 27. During construction works on road, which is open to traffic, suitable barriers with security arrangement are to be kept to segregate the area of work. Red lights are to be provided at such barriers at night during poor visibility. Night Chowkidars are also to be maintained. All these aspects will have to be considered and it should be included in the rates quoted by the firm during submission of tender.
 28. A site office to be erected where attendant and other staff may be available during working hour.

30. Bar chart to be walled up to show programme and progress of items. This should be update at regular interval.

29. Programme of works acceptable to the Department should be submitted before physical commencement of work and every effort should be made to adhere strictly to this approved work programme.

30. If any ancillary work/works of temporary nature is required to be undertaken during execution of work for maintaining flow of normal traffic, the same will be done by the agency at his own cost.

35. Assistant Engineer, West Bengal Police Directorate, Central Labour Unit, Barrackpore, Latbagan, MP Udayan will look after the work as per the cost estimation.

31. After successful completion of the estimated work the completion certificate should be produced through IC/OC of the concern PS, and Zonal SDPO/Dy SP.

Bill should be produced through IC/OC of the concern PS and Assistant Engineer, West Bengal Police Directorate, Central Labour Unit, Barrackpore, Latbagan, MP Udayan.

**Superintendent of Police,
PurbaMedinipur.**

Memo No. /e-Tender/ SP Purba MDP/2024/E

Date: / /2024

Copy forwarded for information to:-

1. The Director General & Inspr. General of Police, West Bengal, Bhabani Bhawan, Alipore, Kol-27
2. The Addl. Director General & Inspector General of Police, West Bengal, Western Zone, Durgapore, Paschim Burdwan
3. Inspector General of Police (Org.), West Bengal, Bhabani Bhaban, Alipore, Kolkata-27.
4. The Inspector General of Police, Midnapore Range, Kharagpore, Paschim Medinipur
5. The Sabhadhipati , Purba Medinipur Zilla Parishad
6. The District Magistrate, Purba Medinipur
7. The Addl.Suptd of Police HQ/Rural(Contai)/Haldia Purba Medinipur
8. Head Assistant, Police Office, Purba Medinipur
9. Notice Board.

**Superintendent of Police
Purba Medinipur**