



**Government of West Bengal
Office of the Commandant,
Special Striking Force Bn.,
Barrackpore, West Bengal
Email: ssfbnbkp@gmail.com**

Tender Reference No.: WBP/SSFBN/R/NIT-1(e)/2024-25

Memo No. 1568

Date: 24.09.2024

e-TENDER NOTICE

e-Tender is invited by Commandant of Special Striking Force Battalion, Barrackpore, 24 pgs (N) from bonafide Firms / Agencies/ Suppliers for training articles, hire articles, replacement work, repair work, washing work & Miscellaneous articles to this office. Intended bidders are requested to submit their bids through e-Tender portal i.e. <https://wbtenders.gov.in> by following terms and conditions of this NIT.

DATE AND TIME SCHEDULE FOR THE e-TENDER

NO.	Particulars	Date & Time
01.	Date of publishing of NIT and other Documents online	24.09.2024 at 14:00 hrs
02.	Online documents download start date	25.09.2024 at 12:00 hrs
03.	Online bid submission start date	25.09.2024 at 14:00 hrs
04.	Online Bid Submission closing date and time	04.10.2024 at 15:00 hrs
05.	Online Technical Bid opening	21.10.2024 at 15:00 hrs
06.	Online uploading list for technically qualified bidders	To be notified later
07.	Online opening of Financial Bid	To be notified later

Any subsequent notices / circulars / corrigendum related to this e-tender shall be uploaded in the same portal, as stated above only. Bidders are requested to check the website regularly for this purpose.

This e-tender document comprises of the following sections:

Section I : Requirements

Section II : EMD

Section III: General instructions to bidders (GIB)

Section IV : Draft Proforma for Non - Conviction Certificate

Section V: Tender Application Form

Section VI: Eligibility criteria and terms & conditions.

The e-tender shall be evaluated under the two-bid system, i.e. through evaluation of technical and financial bids uploaded by the bidder online on the e-tender website.

SECTION I: - REQUIREMENTS

Supply of Training articles, Hire articles, Repair work, Washing work & Miscellaneous articles to this office of the undersigned.

SECTION II : EMD

SI. NO	Particulars	EMD Amount
1	Supply of Training articles, Hire articles, Repair work, Washing work & Miscellaneous articles to this office of the undersigned.	Rs. 20,000.00 (Rupees Twenty thousand only)

- The amount of EMD to be submitted shall be Rs. 20,000/- (Twenty thousand only).
- EMD/Security Money to be deposited submitted through online process as per Finance Department Order No. 3975-F(Y) dated 28.07.2016.

SECTION III : General Instruction to the bidders

Technical Proposal

Technical Bid shall contain the scanned copies of the following in two folders:

1. Statutory cover containing the following documents:

- Application to participate in e- tender as per Section E : Tender Application Form
- NIT (download properly and uploads the same digitally signed)

2. non-statutory cover containing the following documents:

SI. NO.	Category Name	Details
01.	Certificate (s)	PAN, Professional Tax Registration, / any challan deposit Financial Year 2023-24. GST Registration along with copy of last return filed. Trade License (Valid)
02.	Company Details	Certificate of incorporation / partnership deed. Updated trade license, power of attorney in favour signatory of bid, (where applicable).
03.	Credential	Credential certificates at least one for last 3 years on same nature of work ITR (Last three F.Y.)
04.	Declaration	Balance sheet & Profit Loss A/C of Last F.Y. Non - Conviction Certificate as Section V (duly Notarized after the date of publication of this NIT). Application in the letter head of the firm / company.

Financial Proposal (Single File)

The Price schedule in form of BOQ (excel file) will be found under the published NIT schedule in the website <https://wbtenders.gov.in> and the least / offer price including all taxes and costs must be quoted against each item(s).

In case the lowest tendered amount of two or more contractors is same, draw a lot will decide the lowest bidder

Opening of Technical Proposal

IF ANY DOCUMENT REQUIRED TO BE SUBMITTED FOR e-TENDER BY THE BIDDER IN HIS /HER TECHNICAL / FINANCIAL PROPOSAL , BUT NOT SUBMITTED OR IS FOUND BE TO IN EFFICIENT IN ANY MANNER AT ANY STAGE AFTER OPENING OF BID , THE BID MAY BE SUMMARILY REJECTED.

During evaluation, the committee may examine the original document as they are uploaded a e-tender documents at any stage of Tender. If the said documents in original are not produced within the specified date and time, the bid proposals will be liable for rejection.

The e-Tender selection committee reserves the right to reject any application / bid without assigning any reason.

Section IV: Draft proforma for Non - Conviction (in a form of affidavit in Rs. 10 Non - Judicial Stamp Paper)

The bidder shall provide an undertaking that the proprietor / promoter /director of the firm, its employee, partner or representative are not convicted by a court of law for offence involving moral turpitude in relation to business dealings such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion or habitual default in payment of taxes etc. The firm does not employ a Government servant, who has been dismissed or removed on account of corruption. The firm has not been debarred, blacklisted by any govt. ministry/ department / local govt./ PSU etc. In the last two years from scheduled date of opening of this E-Tender.

Section V: Tender Application Form (to be submitted in official letter head with proper seal and signature

To
The Commandant
Special Striking Force Battalion,
Barrackpore, West Bengal

Ref.: Your e- tender Memo No.

I / We, the undersigned have examined the entire e - tender document, including amendments / corrigendum number, dated..... (if any) eligibility criteria, required documentation , terms and conditions etc. The receipt of which hereby confirmed.

I / We now offer to supply and deliver the goods and / or services in conformity with your above referred document for the sum, as shown in the price schedule / Bill of Quantity attached herewith and made part of this bid.

I / We hereby declare that all data and documents submitted by us in our bid in this e- tender are genuine and true , to the best of our knowledge and belief.

If my / our bid is accepted , we undertake to supply the goods or service as per the specification , in accordance with the delivery schedule and terms and conditions, including amendment / corrigendum etc. If any.

I /We further understand that you are not bound to accept the lowest or any bid you may receive against your above - referred tender enquiry.

I / We confirm that we do not stand deregistered / banned / blacklisted by any Govt. Authorities / Organization / Institution Local Bodies and never convicted by any Court of law for any offence.

Brief of court / Legal case are pending , if any , are following.

I / We authorize and request any Bank , Person , Firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by you to verify this statement.

I / We understand the e - Tender Selection Committee reserves the right to accept or rejects any application / bid without assigning any reason.

Given, herewith if any deviation found according to the specification at any stage, the authority reserves the right to cancel the total and or part of the work with forfeiting the security money & EMD submitted for this e-Tender.

(Signature with date)

(Name, Designation, Seal of authorized person to sign bid for and on behalf of bidder)

Section VI:

The E- Tender will be valid up to 24 Months (from the date of AOC) and to be renewed by the competent authority if found satisfactory.

The final amount reflects in the financial bid by the bidder (s) will be treated as inclusive of all taxes. GST, All direct & Indirect Taxes, All Incidental in the said financial bid.

The applying agency / firm must be registered with PAN, GST & P .Tax of current validity.

Terms & Condition:-

- i. Bills with challans along with Work done / Satisfactory Certificate from the concerned authority must be submitted to the office of the undersigned for payment.
- ii. The final amount reflects in the financial bid by the bidder (S) will be treated as inclusive of all taxes. GST, Delivery cost, all direct & Indirect Taxes, All Incidental in the said financial bid.
- iii. The applying agency/ firm/ individuals must be registered with PAN, GST & P-Tax of current validity.
- iv. TIA is not bound to accept the lowest rate. Quality of above stated items will also be considered in selection of the bidder for supply of items. In case of equal rate, better quality supplier would prevail.
- v. After evaluation of technical bids, the financial bid of technically eligible bidders will be opened and finalized.
- vi. Delivery must be done within 03 (three) days invariably from the time of receipt of 'work order' by any authorised person of the firm. In case of extreme urgency agencies must have the capacity to supply items within 24 hrs from the time of receipt of work order. The undersigned reserves the authority to cancel the order in case the aforesaid conditions are not met by the firms concerned.
- vii. The bidding firms/agencies shall have a local contact person with a local address who would be available 24*7 as their authorised representative.
- viii. Standard sample of articles to be supplied shall be the benchmark in testing of quality. If supplied goods are found inferior in quality, authority reserves the right to cancel the work order forthwith.
- ix. As a natural corollary, during inspection at anytime, if such food is found unhealthy or otherwise unsuitable, the contract will be cancelled forthwith without showing any reason whatsoever.
- x. Payment will be as per availability of allotment of govt. fund for this purpose.
- xi. The undersigned also reserves the right to cancel the whole contract or, can change any terms & conditions as mentioned above at any point of time without showing any reason there for.

Sd/-

Commandant

Special Striking Force Battalion,
Barrackpore, West Bengal

Memo No. : 1568/1(16)

Date: 24.09.2024

Copy forwarded for favour of kind information & wide circulation to the:-

1. The Director General & Inspector General of Police (AP), WB.
2. The Inspector General of Police (Organisation), WB.
3. The Dy. Inspector General of Police (AP), Barrackpore.
4. The Commandant SAP 1st/2nd/3rd/6th/8th /9th Bn.
5. The Commissioner of Police, Barrackpore.
6. The District Magistrate North 24 Pgs.
7. The Sub-Divisional Officer Barrackpore.
8. The Post Master, Head Post Office, Barrackpore.
9. The Station Master, Railway, Barrackpore.
10. Police Station Barrackpore / Titagarh

Sd/-

Commandant

Special Striking Force Battalion,
Barrackpore, West Bengal