

Government of West Bengal
Office of The Director General of Police
Telecommunication, West Bengal
3 Manik Bandyopadhyay Sarani, Tollygunj, Kolkata 700 040
Phone: 033-23770400/1701, Fax: 033-23110651, e-mail: sptelecom@policewb.gov.in

(I) NOTICE INVITING TENDER(NIT)

1) Notice Inviting e-Tender No. WBPTTEL/ DG /eNIT- 08/ Wireless Stores / 2023-24 Dated 15.03.2024

The Director General of Police, Telecommunication, West Bengal invites e-Tenders on behalf of the Home Department, Government of West Bengal from the bonafide bidders who has tender specific authorization (desirable) for the item in the table below:-

Sl. No	Description of Items	Requirement	Remarks
1	Coil Cable for VHF Static/Mobile Transceiver Model: RM-03N	200 Nos.	Compatible with RM-03N Transceiver Fist Microphone (As per sample) (Annexure-IV)
2	Power Supply Cord for VHF Static/Mobile Transceiver Model: RM-03N	100 Nos	Compatible with RM-03N Transceiver (As per sample) (Annexure-IV)
EMD (Rs.)		8,000/- (Rupees Eight Thousand) only	

2) Date & Time Schedule:

SI. No.	Particulars	Date & time
1	Date of uploading of N.I.T Documents (Online)	15.03.2024 at 1800 Hours
2	Documents download/Sell Start date (Online)	15.03.2024 at 1800 Hours
3	Date of hoisting of documents at Departmental Website "wbpolice.gov.in"	16.03.2024 at 1600 Hours
4	Bid submission start date (Online)	15.03.2024 at 1800 Hours
5	Bid submission closing date (Online)	22.03.2024 at 1600 Hours
7	Technical Bid opening (Bid A)	26.03.2024 at 1800 Hours
8	Sample demonstration and checking	21 & 22.03.2024 from 1000 Hours to 1700 Hours
9	Date of uploading list of technically qualified bidders	To be notified later
10	Date of opening of Financial Proposal (Bid B) (Online)	To be notified later

(II) INSTRUCTION OF BIDDERS (ITB)

Instructions/ Guidelines for electronic submission of the tenders have been annexed for assisting the bidder to participate in e-Tendering.

a) Registration of the Bidder:

Any bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System; by logging on to "wbenders.gov.in" (the Web Portal of Public Works Department).

b) Digital Signature Certificate (DSC):

Each bidder is required to obtain a Class-II OR Class-III Digital Signature Certificate (DSC) for submission of tenders.

c) The bidder can search & download N.I.T. & Tender Document(s) electronically once he/she logs on to the website mentioned in the clause-(a) using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

d) Submission of Tenders:

Bids are to be submitted online to the website stated in Clause-(a) in two folders at a time for each work, one is Technical Bid and the other is Financial Bid; before the prescribed date & time. The supporting documents are to be uploaded after duly signed digitally.

e) Penalty Clauses :

PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRAUDULENT / MISLEADING DOCUMENTS: If during the tender process or at any stage during the validity of the tender period, if it is found that a bidder has formed a cartel in what so ever form or name to fix up the rates or suppliers to hamper the fairness of the tender process, penal measures shall be initiated immediately. Similar penal measures shall also be initiated against that bidder who has submitted false / misleading / fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of Earnest Money, Forfeiture of Performance Band Guarantee.

f) If any bidder is exempted from payment of EMD, a copy of the relevant Government Order needs to be furnished.

g) Financial Bid is to be submitted online duly digitally signed by the bidders on the website “**wbtenders.gov.in**” as per the Date & Time schedule.

h) It is the responsibility of the bidders to submit the bid in the formats given and as per the terms & conditions of the tender documents. **If a bidder does not want to quote for an item, the cell of the BOQ should be kept blank (never put zero in a cell of the BOQ). If zero is put against a rate of an item in the BOQ , the rate will be considered as “Not Quoted” and though the system generates the rate as L1 , the authority will not consider it as L1 and actual L1 will be selected from the lowest of the remaining valid rates**

i) Opening & Evaluation of Tender:

I) Opening of Technical bid : A Committee headed by Director General & inspector General of Police Telecommunication, West Bengal will open the Technical bid of the Tender.

II) Cover (folder) for Statutory Documents will be opened first and then Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.

III) Documents of the non- statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

IV) Checking of samples will be done as per Annexure-IV on date and time schedule mentioned.

V) Summary list of technically qualified bidders will be uploaded online.

VI) After thorough scrutiny of the decision of the Tender Evaluation Committee, the evaluation summary will be uploaded.

VII) During the evaluation, the committee may summon the bidders and seek clarification for the documents or an original hard copy of any of the documents already submitted or anything related to the specified tender. If any of the documents are not produced within the stipulated time frame, the bid of the particular bidder will be liable for rejection.

VIII) After the completion of the Technical Evaluation, Financial Bid will be opened. **Financial Evaluation will be done item rate and L1 will be selected on the basis of the combined lowest rate as mentioned in the Table on Page-1.**

j) Rejection of BID:

Director General of Police Telecommunication, West Bengal reserves the right to reject any/or all the bids without stating any reason and may not place any order to any or all awarded bidder(s). The Director General of Police Telecommunication, West Bengal is not liable for any cost that might have been incurred by any bidder at the stage of bidding.

k) Bid opening Location:

Office of the Director General of Police, Telecommunication, West Bengal, 3 Manik Bandyopadhyay Sarani, Tollygung, Kolkata 700 040.

i) Canvassing on the part of bidders will be rejected.

m) For any clarification regarding the Specification of the Tender, bidders are requested to contact with Inspector of Police (Technical) at Telecommunication HQ. 3 Manik Bandyopadhyay Sarani, Tollygunj, Kolkata 700 040 during office hours.

NB: Any inconsistencies in the descriptions of tender documents may be expeditiously brought to the notice of the Tendering authority.

n) Undertaking regarding blacklisting should be uploaded as per Annexure-V

o) The financial proposal should be one cover (folder) i.e. BOQ (Bill of Quantities)

p) Only downloaded copies of the NIT documents and BOQ are to be uploaded digitally signed by the bidder. If any bidder fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the bidders and action will be taken by the appropriate authority as per law.

q) Conditional/incomplete bids will not be considered.

(III) GENERAL CONDITIONS OF CONTRACT (GCC):

a) A bidder, after being accepted by the undersigned authority, shall be liable to supply the items as per the list and as per the accepted rate, for a period of one year from the date of acceptance of the financial bid ; without any hike in the prices, whatever be the circumstances .

b) **Bidders should specify the office address within Kolkata and mentions Phone/Mobile, Fax No./ e-mail ID for the purpose of quick communication in the event of urgency.**

c) Orders for the execution of proposed work to be placed to the successful bidders, will be valid after signing of the agreement (Annexure III) . The L1 bidder will have to supply the items with in specified time schedule.

d) It should be noted that the bidder / bidders will be selected purely on a "PROVISIONAL BASIS" and the forecast requirement may be increased (20% maximum) or decreased during the period of validity of the tender.

e) Selected bidders will have to supply the items accordingly to the work order placed to them either at a time or phase wise according to the necessity. Failing which the bidding firm may be **blacklisted** with the forfeiture of the earnest money deposit.

f) **WARRANTEE PERIOD: Warranty period for each items 1 Year.**

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TECHNICAL SPECIFICATION : (See Annexure IV)

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(I) FORMS OF BID:

Technical proposal: The Technical proposal should contain scanned copies of the following in two covers (folders).

(a) Statutory Cover containing the following documents: To be uploaded accordingly

(1) NIT (2) EMD (3) AGREEMENT PAPER (AS ANNEXTURE-III)

(b) Non-statutory Cover containing the following documents: To be uploaded accordingly.

SI.No.	Category Name	Sub-Category Description	Detail(s)
A	Certificate (s)	Certificate(s)	GST, Trade License, Income Tax/PAN, Latest P. Tax (Challan).
B	Company Detail(s)	Company Detail	Proprietorship Firm (Trade License) Partnership Firm (Partnership Deed, Trade License), Ltd. Company (Incorporation Certificate, Trade License) Society (Society Registration Copy, Trade License) Power of Attorney.
C	Credential	Credential - 1	Similar nature of work done & completion certificate, which is applicable for eligibility in this tender.
D	Returns	Income Tax	Last 3 Financial years of Income Tax i.e, for 2020-21,2021-22,and 2022-23

NOTE: BLACK & WHITE SCAN, MULTIPAGE SCAN, DPI MAX 200-300.

(II) BILL OF QUANTITIES (BOQ):

The bidder is to quote the rate online in the space marked at the downloaded BOQ (Bill of Quantities) for quoting rates.

(III) STANDARD FORMATS: BID SECURITY, PERFORMANCE SECURITY, FORM OF AGREEMENT:

1. **EMD** : In the event of e-filing, the intending bidder may download the Tender documents from the Web Page Link "wbtenders.gov.in/nicgep/app" directly with the help of the Digital Signature Certificate. **Necessary Earnest Money of Rs. 8,000.00 (Rupees Eight Thousand only) will have to be deposited by the bidder through net banking. No alternative will be accepted.** Bidders will get the Beneficiary details from the e-tender portal with the help of a Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name & IFSC Code. Bidders are also advised to submit the EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD. Bidders eligible for exemption of EMD as per Govt. rule may avail the same and , necessary documents regarding the exemption of EMD must be uploaded in the EMD folder of Statuary bid documents.

2. **Performance Security** : The selected Bidders shall have to deposit an amount of 3% of the total contract value of the items against Government Sanction in favour of the Addl. Director General of Police, Telecommunication, West Bengal as Performance Bank Guarantee of any nationalized bank and to execute an agreement of contract (As per Annexure -III) within 10 (ten) days from the date of issue of the work order; failing which the work order, so issued, may be treated as cancelled as well as the earnest money so deposited may be forfeited and the firm may be blacklisted. No interest would be paid on the Performance Bank Guarantee. The original copy of the Performance Bank Guarantee should be deposited to Head Assistant, Police Office, West Bengal Police Telecommunication Head Quarters within 10 (ten) days from the date of issue of the work order. Payment will be released subject to the availability of funds as well as the completion of work as mentioned in the work order.

Performance Security will be valid up to 30(Thirty) Months from the issue of work order.

3. **Award Of Contact (AOC) :**

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting committee online. Thereafter, an agreement will be signed in the prescribed format (Annexure III) with admissible stamp duties, incorporating all clauses between the Tender accepting authority and the successful bidder/bidders.

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I) DOCUMENTS TO BE FURNISHED BY THE BIDDERS:

Sl. No.	Items	Pl mark ✓		Page No.
		Yes	No	
1	Copy of NIT duly signed properly on each page	Yes	No	
2	Copy of PAN Card	Yes	No	
3	Copy of GST Registration Certificate	Yes	No	
4	Copy of Trade License	Yes	No	
	Scan copy of the online transfer of the EMD document	Yes	No	
5	Last 3 financial years' returns of Income Tax, i.e., for 2020-21 , 2021-22 & 2022-23	Yes	No	

Note : i. The bidders are requested to see that all of the above columns are marked.

ii. If any of the information furnished above is found to be false, action will be initiated as per law according to the decision of the competent authority.

II) VALIDITY PERIOD:

The Validity period will be up to March 2025.

Sd/-
Director General &
Inspector General of Police
Telecommunication, West Bengal

Committee for Preparation and Up-loading of e-NIT:

DIGP Telecommunication, WB
(Chairman)

Dy SP-II Telecom HQ

Dr. Monjit Mitra
HOD, Electronics Deptt.
IEST, Shibpur

Shri Dilip Sarkar
Dy.SP (Technical) , Telecom HQ

Shri Samya Roy Choudhury
Inspector (Technical) Radio

DECLARATIONS

Sir,

Having examined the Bid Documents of the e-Tender

We, _____, offer to complete the entire work in conformity with the Terms & Conditions laid down in the Tender Notice No. _____ dated

_____ and would abide by the same terms and conditions throughout the period of the contract.

We, hereby also agree to execute an "Agreement of contract " with West Bengal police Telecommunication based on all the terms & conditions laid down in the Tender Notice No. _____ dated _____ in the event of being selected as a successful Bidder. We understand that you are not bound to accept the lowest or any bid you may receive.

We also understand that you have the right to revise the quantities and/or split the total order among the Bidders.

Signature with date:

Name & Address in block letters:

Seal of the Company:

Telephone no. of the Company :

Mobile No.

Annexure - II

Authorization letter from Company for authorized signatory.

AGREEMENT

AGREEMENT OF CONTRACT made on between the Home Department, Government of West Bengal, represented by the Director General of Police, Telecommunication, West Bengal having its registered office at 3, M.B.Sarani, Tollygaunge, Kolkata 700040 of the **ONE PART**

AND

Shri/Smt./Miss _____ Son/daughter of _____ carrying on business under the name & style of M/s. _____ of _____, on the **OTHER PART**.

WHEREAS the VENDOR has submitted a tender for _____ to West Bengal Police Telecommunication for the period from _____ to _____ at the cost of Rs. _____ (Rupees only) Including all charges according to the work order.

WITNESS and it is hereby agreed as follows : -

1. THAT the vendor shall supply the items as per the work order at the rate mentioned therein as well as specified time period.
2. That the vendor shall deposit performance bank guarantee (@ 3%) with the Deputy Inspector General of Police Telecommunication , West Bengal, Rs. _____ (Rupees _____) only as security deposit for the fulfillment of the terms and conditions of this agreement containing on the part of the vendor.
3. In the event of the vendor failing to make performance bank guarantee, the Director General of Police, Telecommunication, West Bengal or any Officer authorized on behalf, may at discretion forfeit the Earnest money lodged with the tender and cancel the acceptance of the tender as well as black list the vendor.
4. If the vendor by any cause, requested for the delay of supply of the materials within the period as mentioned in the work order, the period may be extended by the Director General of Police, Telecommunication, West Bengal after his/ her satisfaction that reasonable grounds exist for such extension.
5. All the terms and conditions of the TENDER NOTICE and work orders are binding on the Vendor.
6. If the vendor fails to comply with any of the Tender Clauses or if the material used is not up to the standard then the Director General of Police, Telecommunication, West Bengal or any Officer authorized on behalf, may order the vendor to remove / replace such defective items at his own expense.
7. If the vendor fails to supply items as per terms and condition of the TENDER NOTICE and / or acceptance letter and / or contract of agreement and in accordance with the accepted samples, the Director General of Police, Telecommunication, West Bengal or any Officer authorized on behalf, without any notice to the vendor forfeit the security deposit and / or blacklist the vendor.

8. If the vendor shall fail to comply as per clause no. 1 or in and extended period as per clause no.4 or if items supplied be not up to the standard the Director General of Police, Telecommunication, West Bengal or any Officer authorized on behalf, may without any notice to the vendor, purchase elsewhere the items required and in the case of defective items the vendor shall at his own expenses replace / repair such defective items . Any loss incurred by reason of the price paid for such item , above the accepted rate or any other loss or expense incurred by reason of default of the vendor, may be deducted from the security money to be deposited by the vendor, otherwise recover the same by any other process of law. The vendor shall be liable for any loss which the Government may sustained on that account by the vendor shall not be entitled to any gain on purchase made against default.

9. Delivery of items shall not be taken in stock until such items have been inspected and considered to be fit for being accepted and taken into stock by the inspection/acceptance committee.

The mentioned terms and conditions arising out of the tender documents shall also be the part of the agreement .

This contract shall not be sublet or assigned either wholly or in part without the previous written permission of the Director General of Police, Telecommunication, West Bengal or any Officer authorized on that behalf and on breach of this provision, the Director General of Police, Telecommunication, West Bengal or any other Officer authorized on that behalf may terminate the contract. The vendor shall have no claim for loss thereby resulting to him on any account whatsoever.

On any breach by the vendor, the Director General of Police, Telecommunication, West Bengal or any Officer authorized on that behalf may recover any loss sustained and shall terminate the contract on "SEVENDAYS' NOTICE". The decision of the Director General of Police, Telecommunication, West Bengal shall be final on any question.

ANNEXURE-IV

Volume-2

I) Section -IV: Technical Specification

- (a) Coil Cable for VHF Low Band Static/Mobile Transceiver Model: RM-03N : Compatible with RM-03N Transceiver Fist Microphone (As per sample)

Image of Coil Cable



- (b) Power Supply Cord for VHF Low Band Static/Mobile Transceiver Model: RM-03N: Compatible with RM-03N Transceiver (As per sampl

Image of Power Supply Cord



Annexure - V

UNDERTAKING REGARDING BLACKLISTING

[To be executed on Rs.10/- non Judicial Stamp paper and duly notarized]

I/we _____

Vendor/Partner / Sole Proprietor /firm (Strike out the word which is not applicable) do hereby declare and solemnly affirm that M/s _____ have not been

blacklisted during the last 5 years by the Union or State Government.

Blacklisted by the Union or State Governments or any partner or shareholder thereof are not directly or indirectly connected with or have any subsisting interest in the business of my firm.

Deponent _____

Dated _____ Address _____

I do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and it conceals nothing.

Dated : _____

Deponent _____

E-Mail Address:

Signed and delivered for and on behalf of the Home Department, Government of West Bengal, by the Director General of Police, Telecommunication, West Bengal.

.....

AND

Signed and delivered for and on behalf Of the

In presence of.....