



**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE SUPERINTENDENT OF POLICE (ADMIN)  
COUNTER INSURGENCY FORCE, WEST BENGAL**

307, GARIA MAIN ROAD, GARIA,  
KOLKATA - 84

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Memo. No.- 08/CIF Dated:- Kolkata, the 2<sup>nd</sup> January-2024.

Notice Inviting e-Tender No. CIF/MT/eNIT-4/23-24 dated Kolkata, 2<sup>nd</sup> January - 2024 by the Superintendent of Police (Admin), Counter Insurgency force, West Bengal, 307, Garia Main Road, Garia, Kolkata - 700 084.

The Superintendent of Police (Admin), Counter Insurgency force, West Bengal invites e-tender for **PROCUREMENT OF "TYRES, TUBES & FLAPS" FOR CIF, WB**, from the eligible Contractors / Suppliers for the financial year 2023-24. Collection of tender details (downloading) and Submission of Tender (uploading) can be made online through the website <http://wbtenders.gov.in>. Lists of articles:-

SL NO.	NAME OF ARTICLES & SERVICES.	SPECIFICATIONS	QUANTITY
1	8.25 - 16 (Front) Tyre, Tube & Flap.	MRF	04 Pcs.
2	8.25 - 16 (Rear) Tyre, Tube & Flap.	MRF	04Pcs.
3	7.50 - 16 (Front) Tyre, Tube & Flap	MRF	04 Pcs.
4	7.50 - 16 (Rear) Tyre, Tube & Flap	MRF	05 Pcs.
5	215 / 75 R-15 Tyre Tube	MRF	06 Pcs.
6	215 / 75 R-15 Tube Less	MRF	03 Pcs.
7	2.75 - 17 (Front) Tyre Tube	MRF	03 Pcs.
8	2.75 - 18 (Rear) Tyre Tube	MRF	04 Pcs.
9	2.75 - 18 (Front) Tyre Tube	MRF	03 Pcs.
10	3.00 - 17 (Rear) Tyre Tube	MRF	02 Pcs.

### Terms and conditions

The following conditions should be strictly fulfilled in submitting tenders:-

**1.** Bids should be submitted in the enclosed proforma in two parts as under :-

**a]** Technical bid consisting of all documents to be supplied by the Bidders.

**b]** Financial bid indicating item-wise price for the items mentioned in the technical (specifications, etc.) bid.

The technical bid should be uploaded by the bidders. The technical bid (documents) shall be opened by the purchasing department/office at the first instance and evaluated by a competent committee or authority. At the second stage, financial bids of only the technically acceptable offers shall be opened. After evaluation, the lowest financial bid (L-1) from among the technically qualified bidders shall be accepted.

## **2. Technical Bid:-**

**(i)** The Technical Bid should contain scanned copies of the following in two folders:-

**(a). Statutory Cover Containing the following documents:**

- NIT (downloads properly and uploads the same digitally signed).
- Tender form (downloads properly, fill in and upload the same digitally signed).

**(b). Non-statutory Cover Containing the following valid documents:  
(Scanned copy should be uploaded)**

- Valid Trade License.
- Income Tax deposit Receipt for the financial year 2022-23 / 2021-22.
- Professional Tax (PT) deposit receipt for the financial year 2022-23 / 2021-22.
- Pan Card.
- GST Registration Certificate.
- Registration Certificate under Company Act, if any.
- Power of Attorney (For Partnership Firm / Private Limited Company) if any.
- Experience certificate, if any.
- A statement whether the firm was blacklisted earlier.

**3.** Initially a sum of Rs. **10,000/-** on account of earnest money (2% of the tender amount) will be deposited by the bidder electronically: online – through his net banking enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site.

Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.

- 4.** Tenderers must produce attested copies of their Registration Certificates in support of their claim for exemption from earnest money for those items for which the tenderer is registered.
- 5.** The rate should include taxes and other charges, if any and be kept within the maximum retail price (MRP).
- 6.** All quantities shall be subject to re-weighing / count at destination and weighments / count shall be considered final only when certified by the Superintendent of Police (Admin), Counter Insurgency force, West Bengal.
- 7.** Rate should be mentioned in the enclosed format (BOQ).
- 8.** All requisite documents shall invariably be submitted along with the tender.
- 9.** That the Contractor hereby agrees and covenants with the SP (Admin), CIF, WB, that if the works be not strictly in accordance with the terms of this contract the latter shall be at liberty and be entitled to reject such works. The Contractor shall, if so called upon to do so, replace the items or such of them as may be rejected by the SP (Admin), CIF, WB or otherwise the Contractor shall pay to the SP (Admin), CIF, WB, such damages as may arise by reason of breach of the conditions contained herein, provided, however, that nothing herein contained shall prejudice any other right of the Superintendent of Police (Admin), CIF, WB in that behalf under these presents or otherwise.
- 10.** The selected bidders shall have to deposit security money in favour of SP (Admin), CIF, WB, in the form of FDR etc. at 5% of the total value of orders placed with them and to Execute an agreement in W.B.F No.- 5499C. The Superintendent of Police (Admin), Counter Insurgency force, West

Bengal, reserves the right to waive the security deposit in case of well-known firms registered under the Companies Act.

- 11.** On any breach by the contractor of any of the terms of the contracts the SP (Admin), CIF, WB, may, in addition to recovering any loss sustained, terminate the contract on 7 days' notice to the Contractor.
- 12.** The SP (Admin) CIF, WB reserves the right to forfeit the earnest money tendered by the contractor(s) or part thereof in the event of his / their failure to fulfill the conditions of the contract.
- 13.** The authority reserves the rights to accept or reject all and or any quotation (s) without assigning any reason there to.
- 14.** If the bidder of the lowest bid is unable to assure the supply of the entire requirements, opportunity shall be given to the bidder of the next lower bid for supply of the articles at the lowest rate. The further supply order to the worthy bidders selected as per the above procedure may be given later at any time.
- 15.** The articles to be supplied should conform to the specifications of the specimens to be displayed at the office of the Superintendent of Police (Admin) CIF, WB, 307, Garia Main Road, Kol.- 84 during office hours on working days.
- 16. Opening of Technical bid:-**  
Technical bid will be opened by the SP (Admin), CIF, WB and his authorized representative electronically from the website using their Digital Signature Certificate (DSC).
- 17. Financial Bid :-**  
Rates should be quoted in BOQ (Bill of quantity)in the prescribed format online, showing unit base rate, taxes if any, service charges if any, total unit Price inclusive of all taxes etc.

**18. Date and Time Schedule:-**

Sl.No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	02/01/2024
2	Start of downloading Documents (Online)	02/01/2024 5:30 P.M.
3	End of downloading Documents (Online)	09/01/2024 3:00 P.M.
4	Start of Bid submission (On line)	02/01/2024 5:30 P.M.
5	Close of Bid Submission (On line)	09/01/2024 3:00 P.M.
6	Date of opening of technical bid (Online)	11/01/2024 3:00 P.M.
7	Date of uploading list of Technically Qualified Bidders (online)	To be notified later.
8	Date of opening of Financial Bid (Online)	To be notified later.

Sd/-  
IGP, CIF, WB  
&  
Holding addl. charge of SP (Admin)  
CIF, West Bengal.

**PARTICULARS TO BE FURNISHED BY THE BIDDERS**

1. Name and address of the firm:
  
2. Name and address of Directors/ Partners / Proprietors
  
3. Bankers
  
4. Nature of business
  
5. Sales Tax / Commercial tax Registration number
  
6. Income Tax Registration number

Date: \_\_\_\_\_

Signature of Bidder

Place: \_\_\_\_\_