

POLICE ORDERS– 1999

Police Order No. 01 of 1999

Sub:- Public Grievance and Assistance Office in the Police Directorate.

Pursuant to order No. 1838-PAR (AR) of Home (Police and Administrative Reforms) Department, Govt. of West Bengal dated 23.12.1998 a cell named “Public Grievance and Assistance office” is formed in the Police Directorate with the following officers and personnel. The Cell will function under overall supervision of DIG, Modernisation, West Bengal Police Directorate, Calcutta.

2. The composition of the Cell will be as follows:

- a) Asstt. Inspector General of Police (S) W.B.
- b) Special Officer (Regulation)
- c) Head Assistant (Adm/C Branch) & Head Asstt. (Law Branch)
- d) 3 Assistants dealing with Human Rights and Pollution Control Board matters.

3. Since many grievances are also ventilated in the newspapers and as per direction in para-II of Annexure-A Part-I, P.R.O. Police Directorate will place copies of all the relevant newspapers clippings daily to the Grievance cell for necessary action.

4. Altogether 4 Registers will be maintained in the Cell.

- a) A Grievance Register
- b) A Register for recording matters referred by MLA, MPs, and Sabhadhipatis of Zilla Parishads
- c) A suggestion Register and
- d) A newspaper clipping Register.

5. Each of the register will be maintaining by the assistants attached to the Cell. They will enter the compliance in the Registers and maintained proper pending lists under the supervision of the Head Assistants and S.O.(R).

The Cell will take all necessary action as per the order referred to above and display a compliant box in the Cell premises. The key to the Box will be retained by A.I.G.(S).

(D.K.Sanyal)
Director General & Inspector General of Police
West Bengal

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Police Order No. 02 of 1999

Sub:- Delegation of Financial Powers.

Where as it has now become necessary to do so and in terms of powers conferred by Rule 15 (iii) of Delegation of Financial Power Rules 1977, the Director General & Inspector General of Police, West Bengal hereby re-delegates administrative and financial powers as are vested in him to the following officers of West Bengal Police Directorate in respect of the items of expenditure shown against each, with financial limit prescribed under column of Heads of Department (other than Commissioner and Secretary) of Schedule-A of the said Rules and until further order:-

1) **I.G.P. Hqrs.**

Sanction to T.A Advance, LTC advance, Pay advance, Conveyance allowances etc.

2) **I.G.P. (O)**

Sanction to House Building advance, Marriage/illness advance, Temporary and non-refundable withdrawal from G.P. Fund, Contingency expenses, Bicycle advance etc.

3) **D.I.G (O)**

Sanction to all charges of Telephone, Hiring charges of vehicles, repair and maintenance of vehicles, sanction to work original, major and minor works, petty construction, repairs to buildings, purchase of stores, clothing and other items of provision of Police force.

4) **A.I.G (S)**

Re-imburement of Medical expenses.

5) **S.O. (Finance)**

Sanction to Rent, Rates and Taxes

6) **S.O. (Audit)**

Sanction to special allowances in connection with Departmental Examination of Police.

This has concurrence of Finance Department vide Memo No. 115-F dated 05.01.99 of Finance (Audit) Dept. as conveyed by Home (Police) Deptt. In their memo No. 820-PL dated 11.2.99

The Directorate General & Inspector General of Police, West Bengal reserves the right to revise and rescind any or all of the powers delegated hereinabove in respect of any officer mentioned in the order as and when necessary.

(D.K.Sanyal)
Director General & Inspector General of Police
West Bengal

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Police Order No. 03 of 1999

Sub:- Rapid Action Force.

The State Government have sanctioned the creation of 03 companies of Rapid Action Force in the West Bengal Police, each company having a strength of 01 Asst. Commandant, 03 Inspectors, 06 SIs, 21 HCs, 96 Constables, 09 Police Drivers, 06 Menials and 03 Sweepers (vide Home (Police) Deptt. Memo.No. 2666-PL dtd. 19.05.1999). It has now become necessary to specify the formation and function in respect of working of the RAF Companies.

I, therefore, issue the following orders for functional and organisational set up of the RAF as follows :-

- 1) The RAF shall be an elite and special purpose force of self-contained platoons. Each Platoons shall have two task forces, that is illustrated schematically as follows:

Platoon -1 (Inspector -in-charge)	Task Force -1 (SI-in-Charge)	Support Party (1-2) (Gas, Special equipment)
		Armed Party (1-6)
	Task Force -2	Lathi Party (1-7)

In addition, each company shall have Headquarter Complements.

2. Each RAF Company shall have three Platoons.

3. One Company each of RAF shall be attached to SAP 1st Bn., SAP 2nd Bn., and SAP 5th Bn. and shall function under the operational and administrative control of the respective Commandants.
4. COs shall try to accommodate the RAF Company in separate buildings.

5. The objectives of RAF shall be as follows :-

(a) Primary :

- (i) To tackle large-scale out-break of communal and other violence;
- (ii) To provide rescue and relief operation to the victims of such violence so that normalcy is restored promptly in the area.

(b) Secondary :

- (i) To provide rescue and relief operation during natural and man-made disaster;
- (ii) To assist the Police Force in large raids and search especially in built-up areas;
- (iii) To provide Command, Control and Communication facilities in large scale-operations involving RAF as well as other police forces.

6. Speciality of the Force:

RAF has been raised as a specialised force which is capable of handling hazards and adversities in the society and as such the force shall have the following qualities:-

low response time, rapid action, peak physical condition, special equipments and operational efficiency of highest order through continuous training.

7. For selection and posting of RAF officers and men, the following procedure shall be adopted:

IGP (AP) shall constitute a Board consisting of DIG, PTC and one Commandant of each of EFR and SAP Bn. to select recruit Constables and directly recruited S.I.s for induction in RAF on the basis of interview, performance in in-door and out-door subjects as well as recorded performances in PTC; Special emphasis shall be given on physical fitness and aptitude for serving in the RAF; IGP (AP) shall select and issue posting order of all NCOs to the RAF; IGP (AP) shall post all personnel upto the rank of SIs from SAP to RAF and vice-versa.

8. Training:

- (i) Selected personnel will attend a 12 week induction training course after which they will be posted to one of the RAF Coys;
- (ii) Every year all RAF personnel will attend a 4-week refresher training course followed by an Annual Test of Competency (ATC) conducted by a Board constituted by the Commandant of the Battalion;
- (iii) The ATC will cover physical fitness, endurance as well as competence in musketry, drill, martial arts, first aid etc.
- (iv) Persons who fail to pass the ATC will be posted to one of the SAP Bns.

9. Tenure:

Tenure of posting of all ranks in the RAF shall be for three years. After successful completion of tenure in the RAF with a highly satisfactory record certified by the CO, the incumbent shall be posted to the District. Persons not completing their tenure in the RAF shall be posted to the SAP Bn. Those who shall have "Very Good" or "Instructor" rating in the Annual Test of Competency may be retained in the RAF for a longer period on option.

10. Deployment :

(a) Daily Training Programme :

There shall be no Casual approach to the daily routine of the members of the RAF. When not called for functional duty, the RAF shall follow a rigorous daily programme

of practice and training starting from morning PT following by Drill, Weapons training and other professional exercises, in-door classes in theoretical subjects and also followed by evening games for keeping the men in highest order of physical and operational condition ;

(b) Functional Deployment :

Self-contained RAF Platoons will be sent on deputation to the Districts on the orders of West Bengal Police Directorates. The period of deputation shall be clearly specified which shall not normally exceed 5 days at a stretch and 10 days in exceptional cases. The period may be extended on a very Special occasion by written order. The RAF contingent shall automatically return to its headquarters.

Minimum strength for deputation to a District shall be one Platoon. For tactical and operational reasons the Platoon may be split into 2 Task Forces which should be deployed in close proximity to each other so that the Inspector-in-charge can exercise adequate control.

On arriving in a District the RAF contingent shall report to SP, Addl. SP or SDPO and shall act under their operational control. Administrative control shall remain with the Commandant.

The RAF being a Special purpose force cannot be detailed for routine guard duties or patrolling.

DG & IGP, WB reserves the right to revise, relax or repeal any or all the clauses of the Police Order as and when it becomes necessary.

D. K. Sanyal
Director General & Inspector General of Police
West Bengal

(Also see Police Order No. 01of 2000)

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