

Govt. of West Bengal  
Office of the Superintendent of Police (Admin)  
Counter Insurgency Force, West Bengal.  
Garia, Kolkata -84.

MEMO NO:- 341 /CIF

LOCAL TENDER:-03/20-21

DATE: 27/10/2020.

Tenders are invited from bonafied Firms, Govt. Contractors, Suppliers, Govt. Undertakings and such other concerns for **PROCUREMENT OF 4 DOOR BOOK CASE FOR CIF, WB:-**

SL NO	NAME OF THE ARTICLES	Rate per Pc. inclusive of all taxes.
01	<b>4 DOOR BOOK CASE</b>	

Tenderers are requested to quote their rates both in figure and words. The tenders should be addressed to the Superintendent of Police (Admin) CIF, W.B. Garia, Kolkata - 84, submitted in sealed covers with the words "**TENDERS FOR PROCUREMENT OF 4 DOOR BOOK CASE FOR CIF, WB**" superscribed and dropped in the sealed tender box kept in the office of the Superintendent of Police (Admin) CIF, W.B., 307, Garia Main Road, Kolkata-84 during office hours on working days by **12:00 hrs** on **06/11/2020** and the Tenders will be opened on **same day at 15.00 hrs**. The tenderers are requested to remain present or send their representatives at the time of opening of the tenders.



DIG, CIF, WB


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Holding addl. Charge of SP (Admin)  
CIF, West Bengal.

**-: TERMS, CONDITIONS AND TECHNICAL SPECIFICATIONS:-**

The following conditions should be strictly fulfilled in submitting tenders:

1. Bidders are requested to quote their rates both in figure and words. Tenders should be submitted in a sealed cover addressed to the SP (Admin), CIF, WB, with the words **"TENDERS FOR PROCUREMENT OF 4 DOOR BOOK CASE FOR CIF, WB"** superscribed and dropped in the sealed tender box kept in the office of the Superintendent of Police (Admin), CIF, WB, 307, Garia Main Road, Kolkata – 84 by **06/11/2020 at 12.00 hrs** and the Tenders will be opened on **same day at 15.00 hrs**. Bidders are requested to send their representatives to remain present at the time of opening of the tenders.
2. All tenderers shall submit the following documents along with their tenders:-
  - Tender form.
  - Trade License.
  - Income Tax deposit Receipt for the financial year 2018-19 & 19-20.
  - Professional Tax (PT) deposit receipt for the financial year 2018-19 & 19-20.
  - Pan Card.
  - GST Registration Certificate.
  - Credential certificate, if any.
3. Specification of Combat masks:
  - a. Supply ,Fitting & Fixing of Godrej Make 4 Door Bookcase from ISO 9001:2015, ISO 14001, OHSAS 18000, BIFMA, AIOTA, GREENGUARD Certified Manufacturers and as per approved drawing & design / specification.
  - b. 4 Door Book Case shall have the configuration of 914 mm(W)x320mm(D)x1742mm(H).
  - c. The unique design provides the right rigidity to the Top hinged doors, which shall facilitate easy use.
  - d. The Book Case shall be made from prime quality CRCA steel with anti rusting treatment. It shall have a Rigid Knock Down Construction.
  - e. The Top Pannel, Back Pannel and Side Pannel are made from 0.7mm high yield CRCA and other components from 0.8mm CRCA.
  - f. Each door shall have a 6 Lever Cam Lock with Common Key. 3mm thick glass should be used in each door for clear inside vision which shall be secured in a metal frame through a rubber gasket.
  - g. Scissor Mechanism should be provided in each door for receding inside the top of every compartment and it shall ensure parallel and smooth movement.
  - h. Each door should be provided with plastic side end caps as handle which is easy to grip.
  - i. Each compartment shall have a storage shelf with a UDL capacity of max 80 Kg.
  - j. The 4 Door Book Case shall have 18mm PLB Top straight edge with PVC lipping. The finishing shall include Epoxy powder coated to the thickness of 50 microns (+/- 10).
4. On any breach by the contractor of any of the terms of the contracts the SP (Admin), CIF, WB, may, in addition to recovering any loss sustained, terminate the contract on 7 days' notice to the Contractor.
5. The SP (Admin), CIF, WB, reserves the right to reject the lowest tender or any tender without assigning any reason thereof.

  
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**PARTICULARS TO BE FURNISHED BY THE TENDERERS**

1. **Name and address of the firm:**
  
  
  
  
  
  
  
  
  
  
2. **Name and address of Directors/ Partners / Proprietors**
  
  
  
  
  
  
  
  
  
  
3. **Contracts, if any, with Government Department:**
  
  
  
  
  
  
  
  
  
  
4. **Sales Tax Registration number**
  
  
  
  
  
  
  
  
  
  
5. **Income Tax Registration number**

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Tenderer