

West Bengal Police Housing & Infrastructure Development Corporation Limited
(Formerly: West Bengal State Police Housing Corporation Limited)
(CIN: U70109WB1993SGC058358)



'Araksha Bhawan' (3rd Floor), Block-DJ, Sector-II, Salt Lake City, Kolkata-700 091

Tel: (033) 2358 - 3213

Website: www.wbphidcl.com

Recruitment Advertisement No: 01 / 2020

Chairman and Managing Director, W.B.P.H. & I.D.C. Ltd. invites applications from eligible Indian citizens having following eligibility criteria for recruitment to the posts of one (01) Assistant Accounts Officer and one (01) Draughtsman (Civil), purely on contract.

Interested candidates may apply in the prescribed proforma, in offline mode only.

| Name of post | Qualification | Age | Remuneration |
|----------------------------|---|---|---|
| Assistant Accounts Officer | Commerce graduate with honours from a recognized University/ Institute with minimum three (03) years' experience in the relevant field in Finance and/ or Accounts department under Central Govt. / State Govt. / PSUs (Central/ State)/ reputed Private Company. | Not more than forty (40) years as on 1 st January, 2020. | Consolidated monthly remuneration of Rs. 20,000/- (Rupees twenty thousand) only. * |
| Draughtsman (Civil) | H.S. with certificate in Civil Draughtsmanship from a recognized Institute/ ITI with proficiency in CAD. Preference may be given to the candidate having experience in the relevant field. | Not less than twenty one (21) years and not more than forty (40) years as on 1 st January, 2020. | Consolidated monthly remuneration of Rs. 15,000/- (Rupees fifteen thousand) only. * |

- * Monthly Conveyance Allowance will be admissible along with monthly remuneration.
- * Employees' Provident Fund (EPF), Group Gratuity and Group Mediclaim facilities will be admissible as per rules of this Corporation.
- ❖ Duly filled in application should reach this office at 'Araksha Bhawan' (3rd Floor), Block-DJ, Sector-II, Salt Lake City, Kolkata-700 091 on or before 28.01.2020.
- ❖ Do not send any original copy or photocopy of any document (Certificate/ Mark sheet/ ID Proof etc.) with duly filled in application form.

M. S. 9/01/2020
/ Chairman & Managing Director
(In the rank of Director General of Police)
West Bengal Police Housing &
Infrastructure Development Corporation Limited

Recruitment Advt. No. - 01 / 2020

Application for the post of: (Put tick ✓ mark in the box)

Assistant Accounts Officer

Draughtsman (Civil)

Paste recent
passport size
colour
photograph

To

The Chairman and Managing Director,

West Bengal Police Housing & Infrastructure Development Corporation Limited.

(Fill up the form in **Black ball pen** and in **BLOCK** letters)

1. Name.....

2. Father's / Husband's name:

3. Date of Birth:/...../ 19 4. Nationality: 5. Gender:

6. Present address:

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7. Permanent address: Put ✓ mark in the box if same as present address

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8. Mobile No:...../.....

9. E-mail ID:.....

(All correspondence will be made through E-mail ID)

10. Educational qualification:

| Examination (s) Passed | Board/ University | Year | % of Marks |
|------------------------|-------------------|------|------------|
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11. Knowledge of Computer:

- i.
- ii.
- iii.

12. Working experience (s):

| Name of the Organization | Post Held | Duration |
|--------------------------|-----------|----------|
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13. Declaration: I do hereby declare that the information furnished above is true, complete and correct in every respect at the best of my knowledge and belief.

Date:

Place:

Signature of the candidate