MEMO No. - STF/SP/2019-20

Date: 02/01/2020

QUOTATION NOTICE NO. - 7/2019-20

SEALED QUOTATIONS ARE INVITED FROM BONAFIED FIRMS/GOV'T. CONTRACTORS AND SUCH OTHER CONCERNS FOR "SUPPLY OF PAPER SHREDDER, FOR STF, WB". BIDDERS ARE REQUESTED TO QUOTE THEIR RATES BOTH IN FIGURE AND WORDS. THE QUOTATIONS SHOULD BE ADDRESSED TO THE SP, STF, WB, SUBMITTED IN SEALED COVERS SUPERSCRIBED WITH THE WORDS "QUOTATION FOR PAPER SHREDDER FOR STF, WB" AND DROPPED IN THE SEALED TENDER BOX KEPT IN THE OFFICE OF SP, STF, W.B. AT 31, BELVEDERE ROAD, 1ST FLOOR, Bhabani Bhawan, Alipore, Kolkata:-700027 BY 10/01/2020 AT 12.00 HRS AND WILL BE OPENED ON SAME DAY AT 14.00 HRS. AT 31, BELVEDERE ROAD, 1ST FLOOR, Bhabani Bhawan, Alipore, Kolkata:-700027. THE BIDDERS ARE REQUESTED TO REMAIN PRESENT OR SEND THEIR REPRESENTATIVES AT THE TIME OF OPENING OF THE QUOTATIONS.

QUOTATION PAPERS CONTAINING TERMS & CONDITIONS, ETC. WILL BE AVAILABLE FROM THE OFFICE OF THE SUPERINTENDENT OF POLICE, STF, W.B., 31, BELVEDERE ROAD, 1ST FLOOR, Bhabani Bhawan, Alipore, Kolkata:-700027.
THE CONDITIONS TO BE FULFILLED IN SUBMITTING QUOTATION.

The following conditions should be strictly fulfilled in submitting Quotations:

1. Bidders are requested to quote their rates both in figure and words. Quotations should be submitted in a sealed cover addressed to the SP, STF, WB, with the words "QUOTATION FOR PAPER SHREDDER, FOR STF, WB" super scribed and dropped in the sealed quotation box kept in the office of the Superintendent of Police, STF, WB, Bhabani Bhavan, 1st Floor, 31, Belvedere Road, Alipore, Kolkata:27 on 10/01/2020 AT 12.00 HRS. Bidders are requested to send their representatives to remain present at the time of opening of the Quotations.

2. All Bidders shall submit the following documents along with their quotation:-
   • Trade License.
   • Income Tax deposit Receipt for the financial year 2016-17, 2017-18, 2018-19
   • Professional Tax (PT) deposit receipt for the financial year 2018-19.
   • GST Registration Certificate, if any.
   • Credential certificate, if any.

3. All requisite documents shall invariably be submitted along with the Quotation.

4. On any breach by the contractor of any of the terms of the contracts the Superintendent of Police, STF, WB, may, in addition to recovering any loss sustained, terminate the contract on 7 days’ notice to the Contractor.

5. The SP, STF, WB, reserves the right to reject the lowest Quotation or any Quotation without assigning any reason thereof.

Superintendent of Police
Special Task Force
West Bengal

2/1/2020